



## Kelly Mill PTO Grant Application Form

PTO Board Meeting Month:

Date Approved:

Please provide a copy of the grant application form to PTO President by the 2<sup>nd</sup> Friday of the month to be considered at the next month's board meeting. Application forms may be submitted by placing the form in the PTO Mailbox located in the teacher's lunchroom or by emailing the PTO President. Forms submitted after the deadline will be considered at a later meeting.

I would like to purchase: (use additional pages if needed)
The purpose of this purchase:
Number of Students/Student Population that will benefit from this purchase:
Cost of purchase: (attach estimate or catalog information if possible)
This will be purchased from:
Grade/Department:
Teacher/School Employee: <span style="float: right;">Date:</span> (Printed Name & Signature)
Grade/Lead Teacher: <span style="float: right;">Date:</span> (Printed Name & Signature)

### PTO USE ONLY

PTO President Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Approval in Full: \_\_\_\_\_ Approved Partially: \_\_\_\_\_ Denied: \_\_\_\_\_